



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

NAAC SSR Cycle IV (2015-2020)

1.4. FEEDBACK SYSTEM

1.4.1. & 1.4.2. FEEDBACK PROCESS AND ANALYSIS

MINUTES OF THE ACADEMIC COUNCIL



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
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MINUTES OF THE ACADEMIC COUNCIL

2019 – 2020



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SIVAKASI

MINUTES OF THE FOURTEENTH ACADEMIC COUNCIL MEETING

13th June 2019, Thursday

Time: 11.00 a.m.

Venue: Language Lab.

❖ **MEMBERS PRESENT**

➤ **Chairman**

- ◆ Dr. T.Palaneeswari, Principal

➤ **External experts attended the meeting:**

- ◆ Dr.G.Kumaresan, Professor, Dept. of Genetics, School of Biological Sciences, Madurai Kamaraj University, Madurai
- ◆ K. R. Gnanasambandan, CEO- AATHMA, 74, Paramuthevar Nagar, Narayanapuram, Madurai.
- ◆ Dr. K. Venakatasubramanian, Annai Maternity Nursing Home, Sivakasi.
- ◆ C.A. Anuradha Giridharan, Anuradha Associates, 23, Chairman A. Shanmuga Nadar Road, Sivakasi.

➤ **External experts not able to attend the meeting:**

- ◆ Dr.R.Sudha, Professor & Head, Dept of French, School of English and Foreign Languages, Madurai Kamaraj University, Madurai.
- ◆ Dr.R.Saraswathy, Professor, School of Chemistry, Dept. of Material science, Madurai Kamaraj University, Madurai.
- ◆ Dr. V. Alagappan, Former Registrar, C 195A, Kannan street, Alagappan Nagar, Madurai.
- ◆ Dr. S. Govindarajan, Emeritus Professor, Dept of Chemsitry, Bharathiyar University, Coimbatore.

- **28 teaching faculty and five student members were present.**

- ❖ The Meeting commenced at 11.00 a.m. with “Tamil Thai Vazhthu”

❖ **Welcome Address**

Dr.(Mrs). C. Devi Arockia Vanitha, Dean of Academic Affairs, welcomed the august members of the Academic Council and introduced the Academicians and Experts to the members.



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MINUTES OF THE ACADEMIC COUNCIL

2019 – 2020

INTRODUCTORY NOTE

14.01.01 Approval of the Minutes of the last Academic Council Meeting

The Minutes of the last Academic Council Meeting were placed before the members for approval.

The same has been approved by the Council.

14.01.02 Approval of the Action Taken Report

The Action Taken Report of the last Academic Council was placed for approval.

The same has been approved by the Council.

14.01.03 Dr. T. Palaneeswari, The Chairman gave an introductory note in which she presented the following:

- Grant of College with Potential for Excellence Status by UGC for a period of five years from 2017 – 18 to 2021-22
- Construction of Modular Kitchen and Bakery Unit and purchase of Jute Bag Making machines in support of YWED Center
- 12 staff members and 11 students from various departments have cleared the online certificate courses conducted by NPTEL
- Revision of Curriculum towards Outcome Based Education (OBE) with CBCS
- Participation of Faculty Members in International Conferences held in abroad
- Contribution of students, teaching and non-teaching faculty members for Gaja Cyclone Relief Fund
- Introduction of New Programmes for the academic year 2019-2020
- Achievements of students in sports

The Principal thanked the Academic Council and the Management for their support and contribution.

BUSINESS BROUGHT FORWARD BY THE BOARD OF STUDIES

Business brought forward by the board of studies to consider the recommendations regarding the revision of Syllabus and Scheme of Examinations:

14.02.01 Dr.(Mrs.) B.Ponni, Chairman of the Board of Studies for Tamil moved:

- i. That the revised syllabus for III Year B.A. Tamil Programme (Semester) & Advanced Diploma (Vide Appendix A1) be approved.
- ii. That the programmes will come into effect from the academic year 2019-2020.

The motion was put to vote and carried out.

The syllabi were approved.



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MINUTES OF THE ACADEMIC COUNCIL

2019 - 2020

14.02.02 Dr.(Mrs.) K.Muthamil Selvi, Chairman of the Board of Studies for English moved:

- i. That the revised syllabus for III Year B.A. English Programme (Semester) & Add on course (Vide Appendix B1) be approved.
- ii. That the programmes will come into effect from the academic year 2019-2020.

Suggestions:

- Dr.G.Kumaresan suggested including latest references in all the papers.

The motion was put to vote and carried out.

The syllabi were approved.

14.02.03 Mrs.V. Ramya, Chairman of the Board of Studies for History moved:

- i. That the revised syllabus for III Year B.A. History Programme (Semester) (Vide Appendix C1) be approved.
- ii. That the programme will come into effect from the academic year 2019-2020.

Suggestions:

- Dr.G.Kumaresan suggested that
 - Latest references should be included in all the papers.
 - In the paper GLHT2 – European History the reference related to Wikipedia has to be replaced.

The motion was put to vote and carried out.

The syllabi were approved.

14.02.04 Dr.(Mrs.)N. Rajathilagam, Chairman of the Board of Studies for Commerce moved:

- i. That the revised syllabus for III year B.Com and III year B.Com with Computer Applications Programme (Semester) & Certificate Programme (Vide Appendix D1) be approved.
- ii. That all the programmes will come into effect from the academic year 2019-2020.

Suggestions:

- C.A.Anuratha Giridharan suggested
 - Accounting course can be taught to all the students.
 - GST can be offered as Job Oriented Course

The motion was put to vote and carried out.

The syllabi were approved.



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2019 - 2020

**14.02.05 Dr. (Ms.) M.S.Yasmeen Beevi, Chairman of the Board of Studies for
Business Administration moved:**

- i. That the revised syllabus for the III year B.B.A. Programme (Semester) & Add on Course (Vide Appendix E1) be approved.
- ii. That the programme will come into effect from the academic year 2019-2020.

The motion was put to vote and carried out.

The syllabi were approved.

**14.02.06 Mrs. D.Roselind Gnanakumari , Chairman of the Board of Studies for
Mathematics moved :**

- i. That the revised syllabus for III year B.Sc. Mathematics and III year B.Sc Mathematics with Computer Applications Programmes (Semester) (Vide Appendix F1) be approved.
- ii. That all the programmes will come into effect from the academic year 2019-2020.

Suggestions:

- Dr.G.Kumaresan suggested including latest references for all the courses.

The motion was put to vote and carried out.

The syllabi were approved.

**14.02.07 Dr. (Mrs.) S. Sivadevi, Chairman of the Board of Studies for Physics
moved :**

- i. That the revised syllabus for III year B.Sc. Physics Programme (Semester) (Vide Appendix G1) be approved.
- ii. That the programme will come into effect from the academic year 2019-2020.

The motion was put to vote and carried out.

The syllabi were approved.

**14.02.08 Mrs.M.Sowthamani, Chairman of the Board of Studies for Chemistry
moved:**

- i. That the revised syllabus for III year B.Sc. Chemistry Programme (Semester) (Vide Appendix H1) be approved.



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MINUTES OF THE ACADEMIC COUNCIL

2019 - 2020

- ii. That the programme will come into effect from the academic year 2019-2020.

The motion was put to vote and carried out.

The syllabi were approved.

14.02.09 Dr.(Mrs.) M.Santhi, Chairman of the Board of Studies for Botany moved:

- i. That the revised syllabus for III year B.Sc. Botany with specialization in Plant Biotechnology Programme (Semester) (Vide Appendix II) be approved.
- ii. That the programme will come into effect from the academic year 2019-2020.

Suggestions:

- Dr.G.Kumaresan suggested that
 - Latest references should be included in all the papers.
 - In the paper GLBP51 – Taxonomy of Angiosperms the reference related to Wikipedia has to be replaced.

The motion was put to vote and carried out.

The syllabi were approved.

14.02.10 Mrs. A. Leena Benita, Chairman of the Board of Studies for Computer Science moved :

- i. That the revised syllabus for III year B.Sc. Computer Science Programme (Semester) (Vide Appendix JI) be approved.
- ii. That the Programme will come into effect from the academic year 2019-2020.

Suggestions:

- Mr.KR.Gnanasambandan recommended to use the free GST Filing and Return software provided by Government of India in the GST portal along with Tally.

The motion was put to vote and carried out.

The syllabi were approved.

14.02.11 Dr. (Mrs.) A. Bamini, Chairman of the Board of Studies for Computer Applications moved:

- i. That the revised syllabus for III year B.C.A Programme (Semester) (Vide Appendix K1) be approved.
- ii. That the Programme will come into effect from the academic year 2019-2020.

The motion was put to vote and carried out.

The syllabi were approved.



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MINUTES OF THE ACADEMIC COUNCIL

2019 - 2020

14.02.12 Mrs.P.Prescilla, Chairman of the Board of Studies for Information Technology moved :

- i. That the revised syllabus for III year B.Sc. Information Technology Programme (Semester) (Vide Appendix L1) be approved.
- ii. That the Programme will come into effect from the academic year 2019-2020.

The motion was put to vote and carried out.

The syllabi were approved.

14.02.13 Dr. (Ms.) S.Subharanjani, Chairman of the Board of Studies for Microbiology moved:

- i. That the revised syllabus for III year B.Sc. Microbiology Programme (Semester) (Vide Appendix M1) be approved.
- ii. That the programme will come into effect from the academic year 2019-2020.

Suggestions:

- Dr.K.Venkata Subramanian suggested including latest references in all the papers.

Appreciations:

- Dr.Venkata Subramanian appreciated the faculty for framing syllabus related to Medical Sciences.

The motion was put to vote and carried out.

The syllabi were approved.

14.02.14 Mrs. K. Jansi Rani, Chairman of the Board of Studies for Nutrition and Dietetics moved :

- i. That the revised syllabus for III year B.Sc. Nutrition and Dietetics programme (Semester) (Vide Appendix N1) be approved.
- ii. That the programme will come into effect from the academic year 2019-2020.

Suggestions:

- Dr.K.Venkata Subramanian suggested organizing Guest Lectures related to Over Nutrition and Mal Nutrition by inviting Senior Physicians.
- In GLND5E2 – Food Packaging, references have to be included.

Appreciations:

- Dr.K.Venkata Subramanian and C.A.Anuradha Giridharan appreciated the internship in Local and Multispeciality hospitals.

The motion was put to vote and carried out.

The syllabi were approved.



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MINUTES OF THE ACADEMIC COUNCIL

2019 - 2020

Business Brought forward by the Chairman:

All the alterations and additions to regulations and curriculum of the Standard Fireworks Rajaratnam College for women Sivakasi were approved and they will come into effect from the academic year 2019-2020.

Dr. (Mrs.) S.Shailaja, Member Secretary thanked the members for their valuable suggestions and approval.

CDAU
Dean of Academic Affairs
Sivakasi
13-06-2019

T. Palaneeswari
13/6/19
Dr.(Mrs.) T.Palaneeswari
Principal

MEMBERS PRESENT:-

S.No.	Name and Designation	Category	Signature
1.	Dr.(Mrs.) T.Palaneeswari Principal	Chairman	<i>T. Palaneeswari</i>
2.	Dr.(Mrs.) C. Devi Arockia Vanitha Assistant Professor of Computer Science	Dean of Academic Affairs	<i>CDAU</i>
3.	University Nominees Dr.G.Kumaresan, Professor, Department of Genetics, School of Biological Sciences, Madurai Kamaraj University, Madurai – 625 021.	University Nominee	<i>A. Kuppan</i>
4.	Dr.R.Sudha, Professor & Head, Department of French, School of English and Foreign Languages, Madurai Kamaraj University, Madurai – 625 021.	University Nominee	Absent
5.	Dr.R.Saraswathi, Professor, Department of Material Science, School of Chemistry, Madurai Kamaraj University, Madurai – 625 021.	University Nominee	Absent
6.	External Experts Dr.V.Alagappan, Former Registrar, Madurai.	Expert	Absent
7.	Dr.S.Govindarajan, Emeritus Professor, Bharathiar University,Coimbatore.	Expert	Absent



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MINUTES OF THE ACADEMIC COUNCIL

2019 - 2020

**14.02.15 Ms. M. Mohamad Rihana Nasrin, Chairman of the Board of Studies for
Costume Design & Fashion moved :**

- i. That the revised syllabus for III year B.Sc. Costume Design and Fashion programme (Semester) (Vide Appendix O1) be approved.
- ii. That the programme will come into effect from the academic year 2019-2020.

Suggestions:

- The syllabus for the course GLFD5E3- Apparel Export trade documentation can be reduced.

The motion was put to vote and carried out.

The syllabi were approved.

❖ Business brought forward by the Chairman

The Chairman places before the Academic Council, the changes to curriculum of The Standard Fireworks Rajaratnam College for Women, Sivakasi for the approval of Academic Council:

- i. Curriculum restructuring (Outcome Based Education with CBCS)

The motion was put to vote and carried out.

The syllabi were approved.

❖ Recommendation:

- Writing and communicative skills of the students can be enhanced by giving assignments on general topics.
- More internship training programmes shall be included in Curriculum right from the Second year.



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MINUTES OF THE ACADEMIC COUNCIL

2019 - 2020

8.	KR.Gnanasambandan CEO-AATHMA, Madurai – 625 014.	Expert	
9.	Dr.K.Venkata Subramanian Annai Maternity Nursing Home, Sivakasi.	Expert	
10.	CA.Anuradha Giridharan Anuradha Associates, Sivakasi	Expert	
11.	Chairman of the Boards Dr. (Mrs.) B. Ponni Head & Assistant Professor of Tamil	Member	
12.	Dr.(Mrs.) K.Muthamil Selvi Head & Associate Professor of English	Member	
13.	Mrs. V. Ramya Head & Assistant Professor of History	Member	
14.	Dr.(Mrs.)N. Rajathilagam Head & Assistant Professor of Commerce	Member	
15.	Dr.(Ms.)M.S. Yasmeen Beevi Assistant Professor of Business Administration	Member	
16.	Mrs. D.Roselind Gnanakumari Head & Associate Professor of Mathematics	Member	
17.	Dr.(Mrs.)S.Sivadevi Head & Associate Professor of Physics	Member	
18.	Mrs.M.Sowthamani Head & Associate Professor of Chemistry	Member	
19.	Dr.(Mrs.) M. Santhi Head & Associate Professor of Botany	Member	
20.	Dr.(Ms.) S. Subha Ranjani, Assistant Professor of Micro-Biology	Member	
21.	Mrs.K.Jansi Rani Assistant Professor of Nutrition and Dietetics	Member	
22.	Ms.M.Mohamad Rihana Nasrin, Assistant Professor of Costume Design & Fashion	Member	
23.	Mrs. A.Leena Benita Head & Associate Professor of Computer Science	Member	
24.	Dr.(Mrs.) A. Bamini Assistant Professor of Computer Applications	Member	
25.	Mrs.P.Prescilla Assistant Professor of Information Technology	Member	
26.	Senior Teachers Dr. (Mrs.) S.Shanthi Associate Professor of Chemistry	Member	
27.	Dr. (Mrs.) K. P. Radha Associate Professor of Physics	Member	



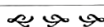
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2019 - 2020

28.	Mrs. S.Sathya Associate Professor of Computer Science	Member	<i>S. Sathya</i>
29.	Dr. (Mrs.) P. Stella Muthurajam Associate Professor of Economics	Member	<i>P. Stella Muthurajam</i>
30.	Special Invitees Dr. (Mrs.) R.Sudha Periathai IQAC Coordinator	Member	<i>R. Sudha Periathai</i>
31.	Dr.(Mrs.) B. Deepa Dean, CDDC	Member	<i>B. Deepa</i>
32.	Mrs.E.Ponmalar Controller of Examinations	Member	<i>Absent</i>
33.	Dr.(Mrs.)M.Murugalakshmi Deputy Controller of Examinations	Member	<i>M. Murugalakshmi</i>
34.	Mrs. B.Theresita Mary Shanthi Co-ordinator – Part – V	Member	<i>J. for P. Prasanna Devi</i>
35.	Mrs. C.Gokilamani Co-ordinator, Job Oriented Courses	Member	<i>J. for P. Prasanna Devi</i>
36.	Dr.(Mrs.)S.Vijayakumari Physical Directress	Member	<i>S. Vijayakumari</i>
37.	Dr.(Mrs.)M.Yasmin Librarian	Member	<i>M. Yasmin</i>
38.	Dr.(Mrs.)M.Padma Priya Hostel Deputy Warden	Member	<i>M. Padma Priya</i>
39.	Member Secretary: Dr.(Mrs.) S.Shailaja Assistant Professor of Chemistry	Member Secretary	<i>S. Shailaja</i>
40.	Senior Administrative Official Mrs.K.Amutha Office Superintendent	Member	<i>K. Amutha</i>
41.	Student Representatives Ms.J.Kaleeswari III B.A Tamil	Member	<i>J. Kaleeswari</i>
42.	Ms.G.Sakthi Brindha, III B.Com (CA) R	Member	<i>G. Sakthi Brindha</i>
43.	Ms. P. K. M. Gayathri, III B.Sc (N&D)	Member	<i>P. K. M. Gayathri</i>
44.	Ms.A.S.Aruna Poorani II MSc Chemistry	Member	<i>A. S. Aruna Poorani</i>
45.	Ms. S.Grace Aykiya, II MSc (C.S)	Member	<i>S. Grace Aykiya</i>






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ACTION TAKEN REPORT of			
FOURTEENTH ACADEMIC COUNCIL MEETING			
S.No	Department	Suggestions	Action Taken
1	Tamil	NIL	---
2	English	Mr. G Kumaresan suggested to include latest reference in all papers	Latest references are included
3	History	Mr. G Kumaresan suggested <ul style="list-style-type: none">• Latest references should be included in all papers• in GLHT62- European History, the reference related to Wikipedia has to be replaced	Latest references are included Wikipedia reference are replaced
4	Commerce	C.A . Anuradha Giridharan suggested that <ul style="list-style-type: none">• accounting can be taught to all students & GST can be offered to Job Oriented Course	GST in Information Technology is offered
5	BBA	NIL	-----
6	Mathematics	NIL	-----
7	Physics	NIL	-----
8	Chemistry	NIL	-----
9	Botany	Mr. G Kumaresan suggested that <ul style="list-style-type: none">• latest references should be included in all papers• in the GLBP51 – Taxonomy of Angiosperm , the reference related to Wikipedia has to be replaced.	<ul style="list-style-type: none">• Latest references are included• Reference related to Wikipedia is replaced
10	Computer science	Mr. G Kumaresan suggested that <ul style="list-style-type: none">• To use the free GST filing and return software provided by Govt of India in GST portal along with tally.	Free GST filing software is used in Job Oriented Course
11	BCA	NIL	-----
12	IT	NIL	-----
13	Microbiology	Dr.Venkatasubramanian, suggested to include latest references in all papers	Latest references are included
14	N & D	Mr. G Kumaresan suggested that <ul style="list-style-type: none">• Organizing guest lectures related to over nutrition and malnutrition by inviting senior physician• GLND5E2 , Food Packaging References have to be included	<ul style="list-style-type: none">• Guest lecture on Importance of diet and Yoga was organized on 30.8.2019• References were included
15	CDF	The syllabus for the course GLFD5E3-Apparel Export Trade has to be reduced	Syllabus has been reduced

S. Sivaraj
Member Secretary

T. Palaniveshi
PRINCIPAL